**John Doe**

El Paso, TX 79912 ♦ (915) 123-4567 ♦ johndoe123@Gmail.com

Professional Summary

Highly motivated individual with extensive experience providing direct patient care in hospital and long-term care settings. Demonstrated ability to work collaboratively with nursing staff, other healthcare professionals, and patients to promote quality patient care. Possesses strong clinical knowledge, excellent communication skills, and an unwavering commitment to compassionate care.

Core Competencies

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| --- | --- |
| * Blood Pressure Measurement * Basic Medical Terminology * Vital Sign, Vision, and Hearing Screenings * Medical Records Management * Feeding Assistance | * Statistical analysis * Intelligence gathering * Agile framework understanding * PPE Compliance |

Credentials

**CMAA**: 2023

**First Aid & BLS** : 2024

**EKG Technician**: 2024

**Phlebotomy Technician**: Pending

**CCMA**: Pending

Education

**Medical Clinical Assistant Program,** Western Technical College - El Paso, TX, June 2024

* **GPA: 3.98**

**General Studies (no degree completed),** El Paso Community College- El Paso, TX, Aug 2015-Aug 2016

**High School Diploma,** Clint High School - Clint, TX, May 2015

Work History

**Nurse Assistant**, 06/2023 to Current

**Franklin Heights Nursing and Rehabilitation Center** – El Paso, TX

* Document all care given in accordance with departmental policy and procedure guidelines. Utilize PPE appropriately and follow patient safety and infection control guidelines. Monitor pain and provide comfort measures, reporting abnormalities to nursing staff. Restock necessary supplies on a daily basis and as needed. Assist nursing staff with basic procedures such as taking vital signs.

**John Doe/**Resume cont.

**Overnight Shift Leader** 12/2022 to 02/2023

**Kum & Go** – Colorado Springs, CO

* Processed merchandise returns and exchanges accurately according to company policy. Developed and maintained effective communication with team members, supervisors, and customers to ensure customer satisfaction. Utilized problem-solving techniques to address operational issues during the night shift. Maintained accurate daily records of shift operations and cash flow; reconciled discrepancies in a timely manner. Performed opening and closing duties such as counting money, verifying deposits, balancing register draws.

**Security Forces Member** 05/2015 to 08/2021

**United States Air Force** – San Antonio, TX

* Enforced laws, regulations, orders, policies, and procedures related to security operations. Maintained proficiency in the use of firearms and other small arms weapons systems. Conducted regular patrols of facilities in order to identify potential security risks. Performed access control duties including visitor registration, identification verification and escort services. Operated in various field environments to defend personnel, equipment and resources from hostile forces.